

ST. COLUMBA'S PARISH PASTORAL COUNCIL

Maintenance and Fabric Team

Monthly Work Progress notes.

Notes at 14th Aug 2019 Present, CMc, PJW, NRK, apol, JR, Fr K, PW, SisK

Specific Major Maintenance Work

Hall Fruit trees, Ok, keep weed free PJW will continue shaping/pruning regime
Hall heating, emergency double doors onto street and inner emergency doors, 1 quote received, very expensive, £6.8k more quotes needed. **CMc/PJW**. Paving area in front of halls, Spec complete. Success of broken slab repair means the replacement with block paving can go on hold. Heater in gents toilet insulation spacers fitted, Ariston Service Engrs to return, toilet seats tightened, toilet roll holders tightened and allen keys provided. **PJW**. Mice reported in hall disabled toilet storage room **PW**. Cleared the shed BBQ to store in electric shed. Church front door keys,

Church Mice problem food left in cardboard boxes, urine problem, **PW**

Altar reredos investigate, exploratory work **PJW/FrK**. Church security system on hold **Fr Kevin/PJW**. Laundry room, Stephen Loy await electrical certificate before final payment. Confessional move discussed with various proposals **PJW/Fr K**. List of PP's plaque talk to PPC. **PJW**. Adam Napier Survey, discussed Scott & Brown quote for repointing all 3 assets etc, leave the church boiler room chimney till later, do the other work on quote. **PJW**

Convent . DG stage 4 review, ground floor bathroom, maintenance office window, window next to garden door, 2020 **PJW**. Intrusion by BT Openreach Subcontractors, ongoing. Site meeting end August Need to relocate cables off the flat roofs. Wayleave application basically agreed method statement needed. **PJW**. Leaks in middle floor front south bedroom being investigated see S&B quote **PJW/SISK**

Routine Maintenance

NTR

Financial for 2019

Routine maintenance Annual cost	£13.9K.
Convent Phase3 DG estimate	£9.9k includes VAT work complete
Laundry room refurbish estimate	£3.7k includes VAT work complete
Rainwater goods at rear of church	£3k Est
Hall front paving replace	Not required
Church, Convent, halls repointing etc	£5k

Planning 2020

1. Hall lobby redecorate/upgrade include nosings on stairs.
2. Hall kitchen update with fast through-put dishwasher
3. Recarpet church office stairs and maintenance room.
4. Redecoration. SisK to produce schedule.
5. Review Architect report, next ten year plan, hall top floor windows

Next Meeting Wed. 4th Sept 2019

PJW 17th Aug 2019