

ST. COLUMBA'S PARISH PASTORAL COUNCIL

Maintenance and Fabric Team

Monthly Work Progress notes.

Notes at 3rd April 2019 Present SisK, CMc, PJW, NRK, apol, JR, Fr K, PW,
Specific Major Maintenance Work

Hall Fruit trees, pruning mid April. NRK/PJW/VG

Eco recycle bins in hall kitchen, bigger bins ordered, not delivered yet NRK. Hall heating, emergency double doors onto street and inner doors, plus two emergency doors to side of stage ongoing. CMc CMc. Remove fridge in middle kitchen, with laundry room refurbishment. Start spec. for paving area in front of halls, existing slabs are cracking, tripping hazard include dropping pavement curbing to give better run-in/out. Raise a PPA to the Diocese. PJW/NRK . Review lighting in hall lobby and stairs, lights being left on, install energy efficient PIR lighting?? PJW. Check temperature of water in toilet hand basins high PJW. Mice reported in hall disabled toilet storage room PW

Church Mice problem food left in cardboard boxes, urine problem, PW

Altar reredos investigate, we have 4 companies involved. Change of spec. in hand. Diocese require three quotes PJW. Big six candles status PJW spoken to ormsby & Hayes/Finch for 2nd hand similar. Church security system on hold Fr Kevin/PJW. Laundry room, Stephen Loy given the contract.

Convent DG phase 3 started, replace carpet in dining room after DG work complete PJW.

DG stage 4 review, ground floor bathroom, maintenance office window, window next to garden door, garden door itself PJW. Intrusion by BT Openreach Subcontractors, ongoing. Need to relocate cables off the flat roofs. Wayleave application received with Diocese PJW

Routine Maintenance

Window cleaning contract, set-up and working. PW

Electric heater in confessional now working

Financial for 2019

Routine maintenance Annual cost	£13.9K.
Convent Phase3 DG estimate	£11k +VAT Est
Laundry room refurbish estimate	£4k + VAT
PIR light hall lobby and stairs	
Rainwater goods at rear of church	£3k Est
Hall front paving replace	

Planning 2020

1. Hall lobby redecorate/upgrade include nosings on stairs.
2. Hall kitchen update with fast through-put dishwasher

Next Meeting Wed. 1st May 2019

PJW 4/04/2019