

ST. COLUMBA'S PARISH PASTORAL COUNCIL

Maintenance and Fabric Team

Monthly Work Progress notes.

Notes at 13th March 2019 Present SisK, CMc, PJW, NKR, apol, JR, Fr K, PW,
Specific Major Maintenance Work

Hall Fruit trees, training wires/pruning 15th March. NKR/PJW/VG

Eco recycle bins in hall kitchen, bigger bins ordered, not delivered yet NKR. Hall heating, emergency double doors onto street and inner doors, plus two emergency doors to side of stage to be reviewed to enable less heating to escape, on going. CMc Heating problem with sectionalising valve temp. completed. Sort out the number of keyboards stored in the halls. Completed CMc Fit additional shelving in the two behind stage storerooms. Complete CMc. Remove fridge in middle kitchen, with laundry room refurbishment. Check used by date for food in freezers in top store room, John Riederer happy, hand towels in kitchen, and top toilet complete CMc Start spec. for paving area in front of halls, existing slabs are cracking, tripping hazard include dropping pavement curbing to give better run-in/out. PJW/NKR Grillages over windows of halls remove to allow cleaning PW. Review lighting in hall lobby and stairs, lights being left on, install energy efficient PIR lighting?? PJW. Check temperature of water in toilet hand basins high PJW. Mice reported in hall disabled toilet storage room PW

Church Mice problem food left in cardboard boxes, urine problem, PW

Altar reredos investigate, two local stonemasons have visited, 3rd this week, various proposals to consider. Diocese require three quotes PJW. Big six candles status PJW to look at alternative supply. Church security system on hold Fr Kevin/PJW

Laundry room, spec. out, 3 quotes received, after discussion and comparison Stephen Loy given the contract. Fit notice to railings at gate pointing to 13 Upper Gray St complete. CMc

Check at back of church from 50, Minto St, water guttering broken, wall cover slating broken PJW. At least 4 telephone cable anchor points fixed to the apse external wall

Convent DG phase 3 start date 27th March 2019, measure done, replace carpet in dining room after DG work complete PJW. DG stage 4 review, ground floor bathroom, maintenance office window, window next to garden door, garden door itself PJW. Fit engineered flooring at back door to garden and to church corridor door complete. PJW Intrusion by BT Openreach Subcontractors, ongoing. Need to relocate cables off the flat roofs. Wayleave application received copies distributed. PJW to check signatories with Diocese PJW

Routine Maintenance

Window cleaning contract, set-up and working. PW

Electric heater in confessional

Financial for 2019

Routine maintenance Annual cost	£13.9K.
Convent Phase3 DG estimate	£11k +VAT Est
Laundry room refurbish estimate	£4k + VAT
PIR light hall lobby and stairs	
Rainwater goods at rear of church	£3k Est

Planning 2020

1. Hall lobby redecorate/upgrade include nosings on stairs.
2. Hall front paving replace
3. Hall kitchen update with fast through-put dishwasher

Next Meeting Wed. 3rd April 2019

PJW 14/03/2019