

ST. COLUMBA'S PARISH PASTORAL COUNCIL
Maintenance and Fabric Team
Monthly Work Progress notes.

Notes at 16th Jan 2019 Present SisK, PW, NKR, CMc, PJW, apol, JR, Fr K
Specific Major Maintenance Work

Hall Fruit trees planted VG/PJW, training wires/pruning done W/S 4thMarch.NKR/PJW
Eco recycle bins in hall kitchen, discussed, who is going to empty them on a regular basis??
Users still fill them up. CEC unhelpful for larger bins , maybe we do not have right to larger
bins as we are a charity?? Remove all bins ?? Check with GillisPJW NRK
Hall heating, emergency double doors onto street and inner doors, plus two emergency doors
to side of stage to be reviewed to enable less heating to escape.CM

Church Mice problem food left in cardboard boxes, urine problem, PW
Altar reedos investigate, sketch received from Ormsby, verbal/written comments made by
PJW to Ormsby await detail measurements/reply.
Church security system on hold Fr Kevin/PJW
Laundry room, spec. out for quotes to 3 contractors, one contractor declined, 3 have viewed
no quotes in.PJW

Convent DG phase 3 start date 26th March 2019, measure done, replace carpet in dining
room after DG work complete PJW.
Intrusion by BT Openreach Subcontractors, ongoing, flat roofs inspected by AIM OK,
inspection paid, cheque received from MUS transferred. Need to locate cables off the flat
roofs.

Routine Maintenance

Window cleaning contract, set-up and working. PW

Forward long term review done. Revised specific schedule to be circulated PJW

Financial for 2019

Routine maintenance Annual cost	£13.9K.
Convent Phase3 DG estimate	£11k +VAT
Laundry room refurbish	£8k + VAT

Planning 2020

1. Hall lobby redecorate/upgrade include nosings on stairs.
2. Hall front paving replace
3. Hall kitchen update with fast through-put dishwasher

Next Meeting Wed. 13th Feb 2019 note change because of holidays
PJW 16/01/2019